

September 2008

Dear Provider:

The New Mexico Department of Health (NMDOH) and the New Mexico Influenza Vaccine Consortium (NMIVC) need your help tracking influenza vaccine in the state to ensure we have an adequate supply to protect New Mexicans from the flu.

As in the past, we will maintain an updated inventory of how many doses of influenza vaccine have been received and distributed in the state. To help collect this information, NMDOH and NMIVC have launched a Web-based tracking system.

We urge all providers, hospitals, clinics and health care systems to populate this system with information about their influenza vaccine ordering, receiving, administration, distribution, lending and waste.

Entering vaccine information into the tracking system is simple and quick:

1. Gather your organization's information on flu vaccine ordering, receiving, administration/distribution, lending, and/or waste **before** you begin to report your data.
2. Locate the e-mail sent to you from NMIVC that provides a link to the tracking system. **Note: Each e-mail you receive from NMIVC will have a unique link, which can only be used once.**
3. Enter all available vaccine information in one session. This process should take you only a few minutes. Once you leave the site, you cannot re-enter the site again without a new report link.
4. Your information has now been updated. Each time you receive an e-mail from NMIVC with a new link, you may update your information. You will notice that you will be able to see updates in real time, so your organization's profile is always current and accurate.

If you have questions or have problems accessing the database, please contact Anna Dykeman at (505) 998-9730 or adykeman@nmmra.org. The Department of Health and New Mexico Influenza Vaccine Consortium thank you for your assistance in helping us prevent the spread of flu in New Mexico.

Sincerely,



Alfredo Vigil, MD
Secretary

P.S.: To protect our citizens, we need to be sure to protect ourselves. Please make sure your direct patient care staff are vaccinated against influenza.